

Board Meeting – Draft Agenda Wednesday, 2 nd April, 2014 at 15.00 - 20.00 in the Meetery, AADK, Fælledvej 12, 2200 Copenhagen N					
Agenda	Subject	Status	Time	Annex	Comments
1.	Welcome and approval of the agenda	Decision	14.00 – 14.15	01	
2.	Approval of Minutes and matters arising from the Board Meetings on 5th February and 5th March 2014	Decision		02	Forwarded in March and enclosed
				02.01	Forwarded in March and enclosed
3.	ActionAid DK in Denmark		14.15 – 16.15	03	Enclosed
	03.01 How to strengthen AADK work in Denmark	Information		03.01	Forwarded in March
	03.02 Democracy Work in Denmark	Strategic Discussion		03.02	Forwarded in March
	03.03 Global Platform Copenhagen	Strategic discussion		03.03	Forwarded in March
4.	Implementation Plans – Status March 2015	Discussion	16.15 – 17.15	04	Enclosed
	04.01 Implementation Plan A: Democratic Governance			04.01	Enclosed
	04.02 Implementation Plan B: Campaign and Advocacy			04.02	Enclosed
	04.03 Implementation Plan C: Capacity Building			04.03	Enclosed
	04.04 Implementation Plan D: Resources			04.04	Enclosed
	04.05 Implementation Plan E: Public support and membership democracy			04.05	Enclosed
Break 17.15 – 17.30					
5.	Land Grab Campaign	Discussion and approval	17.30 – 17.50	05	Enclosed
				05.01	Enclosed
				05.02	Enclosed
				05.03	Enclosed
6.	Draft Annual Report 2013	Discussion and approval	17.50 – 18.20	06	Enclosed
				06.01	Enclosed
7.	Draft Rolling Political Plan 2014 – 2015	Discussion and approval	18.20 – 18.50	07	Enclosed
				07.01	Enclosed
8.	Council Meeting 2014		18.50 – 19.10	08	Enclosed
	08.01 Programme	Approval		08.01	Enclosed
	08.02 Workshops	Approval			
	08.03 Travelling allowance	Approval			Forwarded in March
	08.04 Amendments to statutes	Approval		08.04	Enclosed
9.	Council Day January 2014 – Follow-up		19.10 – 19.30	09	Enclosed
	09.01 Request from the Sustainability Group	Approval		09.01	Forwarded in March and enclosed
	09.02 Annual Council and membership days	Approval		09.02	Forwarded in March
10.	Ethical and ecological principles in travel, purchase and consumption at Fælledvej	Approval	19.30 – 19.50	10	Enclosed
				10.01	Enclosed
11.	AOB		19.50 – 20.00		
12.	Dinner		20.00 -		
Helle Munk Ravnborg/Frans Mikael Jansen Please report absence not later than Tuesday, 1st April , also if you don't plan to participate in dinner to Birgit Møller Jensen (bjensen@ms.dk) E-mail: bjensen@ms.dk Telephone: 7731 0018/2022 5215.					

AADK Board Coversheet	
Subject	AADK in Denmark
Annex	03
Information, Discussion, Strategic Discussion or Decision?	The overall purpose of this subject on the agenda is to have a strategic discussion about key elements of our future work in Denmark and to provide strategic pointers and direction for the Rolling Political Plan and further development of the implementation plans B and E and the work in general.
<p>Summary paragraph (English) The paragraph should describe:</p> <ol style="list-style-type: none"> 1. Purpose of the agenda 2. Description of Background information 3. Areas which need special attention of the Board 4. Role of the Board 	<p>The subject covers the following sub discussions:</p> <ol style="list-style-type: none"> 1. How to strengthen AADK work in 2014 (Document from SLT to Secretariat Jan. 2014) 2. Democracy work in DK (discussion paper on possibly piloting democracy work in Denmark) 3. Global Platform in Denmark (status report 2014) <p>1. HOW TO STRENGTHEN AADK WORK IN 2014 – PRESENTATION FROM SLT TO SECRETARIAT (Time: 14.15-14:45) <u>Purpose</u> To brief the Board on restructuring in the Secretariat, focus and weighting in relation to the work in the Secretariat and how management is executed. <u>Background information</u></p> <ol style="list-style-type: none"> a) Written presentation from SLT to Secretariat – How to strengthen AADK work in 2014. b) Frans Mikael Jansen: Oral elaboration on the written presentation forwarded to the Board prior to the meeting. <p><u>Special attention of the Board</u> Chapter 2 adjustments in the way in which we work. 1) The open organization; 2) youth focus; 3) knowledge and knowledge management; 4) the financial dimension; Fundraising and T4C. <u>Role of the Board</u> The Board shall discuss the relevance of the presented changes and approaches in relation to the challenges AADK is facing in the implementation of the strategy 'Together Against Poverty'.</p> <p>2. DEMOCRACY WORK IN DK (Time: 14:15-16:00) <u>Purpose</u> To discuss possibilities on how and to what extend it might be relevant and feasible to engage in democracy work in DK¹ <u>Background information</u></p> <ol style="list-style-type: none"> a) Written presentation on arguments and possibilities to engage in democracy work in DK. b) Marianne Victor Hansen: Oral presentation on experiences with rights work in Italy. c) Vibeke Vinther: Oral elaboration on the written presentation forwarded to the Board prior to the meeting. <p><u>Special attention of the Board</u> The discussion should focus on arguments pro et contra engaging in specific democracy work in Denmark. We already try to engage Danes in global issues; we invite them to engage in our campaigns and finding ways in which they can act locally and internationally to fight poverty and injustice in development countries and the issue of inequality internationally. The question is if we should also engage in struggles in Denmark related to marginalization and lack of democratic influence. If we should make our experience with working with empowerment, solidarity and campaigning available to people in Denmark, who suffer from marginalization and support organisations in Denmark who (want to) work</p>

¹ Together Against Poverty – Objective 8 (page 15)

in a rights based way with these issues. Should we link these struggles to similar struggles elsewhere and put the Danish issues into a global perspective and facilitate experience sharing and create solidarity links across borders.

Role of the Board

The strategy Together against Poverty mentions that AADK during this strategic period shall discuss if AADK shall embark on democracy work in Denmark. The Board shall decide if this is an appropriate time to kick start this debate (also at the Council meeting) and to start piloting activities over the next year – (the rolling political plan).

3. **GLOBAL PLATFORM IN DENMARK**

(Time: 16.00 – 16.15)

Purpose

To discuss development of Global Platform in Denmark based on current activities and the implementation plan B, with special emphasis on Training4Change (strategic objective 8)

Background information

- a) **From implementation plan B** – Training4Change (strategic objective 8)
- b) **Written presentation** on ongoing activities at the Global Platform and in Training4Change in Denmark.
- c) **Rikke Friis Mikkelsen: Oral presentation** on visions and opportunities for further development of Global Platform and Training4Change in Denmark.

Special attention of the Board

In view of the ongoing activities at GP (as described in the status report) and the potentials of engaging with democracy work at Nørrebro as a pilot activity, the Board shall discuss visions for how the GP could develop over the coming years. Should the GP focus primarily on training and campaigning on global issues and should we gather organisations and individuals who also work on this agenda? Should we try to become a center for capacity building of youth - with a global agenda? Should we house and facilitate organisations who work with marginalization in Denmark/Nørrebro? Should we become a center for Danish NGOs working with international development?

Role of the Board

The Board shall discuss visions and opportunities for further development of Global Platform in Denmark with a view to provide the Secretariat with inputs before a strategic plan for GP Cph is developed.

Enclosures	03.01	How to strengthen AADK work in 2014 – Presentation from SLT to Secretariat (forwarded in March)
	03.03	Democracy work in DK (forwarded in March)
	03.04.a	From implementation plan B – Training4Change (strategic objective 8) (forwarded in March)
	03.04.b	Global Platform and Training4Change in Denmark – Current status (forwarded in March)

AADK Board Coversheet											
Subject	Implementation Plans – status										
Annex	04										
Information, Discussion, Strategic Discussion or Decision?	The overall purpose of this agenda is to provide the Board with the current status on the five implementation plans to see, if there are issues which will need special attention from the Board next year.										
<p>Summary paragraph (English)</p> <p>The paragraph should describe:</p> <ol style="list-style-type: none"> 1. Purpose of the agenda 2. Description of Background information 3. Areas which need special attention of the Board 4. Role of the Board 	<p>The agenda covers the current status of the implementation of the five implementation plans:</p> <ol style="list-style-type: none"> 1. Democratic Governance 2. Advocacy and Action 3. Empowerment 4. Resources 5. MS' folkelige forankring og foreningsdemokrati <p><u>Purpose</u> To provide the Board with the current status on the implementation of the activities identified in the five implementation plans to see, if there are issues which will need special attention from the Board next year.</p> <p><u>Background information</u> the Secretariat has prepared a status paper on each implementation plan, which describes the activities planned according to the implementation plan and the current status based on the PME system and in some cases with comments from the responsible team leader.</p> <p>The chairmanship acknowledges that not all board members will have time to concentrate on all implementation plans and it is therefore proposed to appoint the following board members to concentrate on one implementation plan:</p> <p><u>Democratic Governance:</u> Steen Folke, Trine Pertou Mach and Dines Justesen</p> <p><u>Advocacy and Action:</u> Ellen Buch-Hansen, Helle Munk Ravnborg and Karen Jørgensen</p> <p><u>Empowerment:</u> Silas Harrebye, Tea Fromholt and Nana Gerstrøm Alsted</p> <p><u>Resources:</u> Anders Hamming and Gunver Bennekou</p> <p><u>MS' folkelige forankring og foreningsdemokrati:</u> Kirsten Bruun, Amalie Boesdatter and Andreas Dybkjær-Andersson</p> <p><u>Special attention and Role of the Board</u> The Board members assigned to a specific implementation plan shall draw the attention of the Board to issues, which need the attention of the Board next year and may be included in the rolling Political Plan 2014 – 2015. It is not the purpose to go into discussions on the implementation plans. This will be part of next year's working plan for the Board. The plan is to spend approximately 10 minutes on each implementation plan during the board meeting.</p>										
Enclosure:	<table border="0"> <tr> <td style="vertical-align: top;">04.01</td> <td>Democratic Governance – Status March, 2014</td> </tr> <tr> <td style="vertical-align: top;">04.02</td> <td>Advocacy and Action – Status march 2014</td> </tr> <tr> <td style="vertical-align: top;">04.03</td> <td>Empowerment – Status March 2014</td> </tr> <tr> <td style="vertical-align: top;">04.04</td> <td>Resources – Status March 2014</td> </tr> <tr> <td style="vertical-align: top;">04.05</td> <td>MS' folkelige forankring og foreningsdemokrati – Status marts 2014</td> </tr> </table>	04.01	Democratic Governance – Status March, 2014	04.02	Advocacy and Action – Status march 2014	04.03	Empowerment – Status March 2014	04.04	Resources – Status March 2014	04.05	MS' folkelige forankring og foreningsdemokrati – Status marts 2014
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04.04	Resources – Status March 2014										
04.05	MS' folkelige forankring og foreningsdemokrati – Status marts 2014										

AADK Board Coversheet							
Subject	AADK Land grab strategy						
Annex	05						
Information, Discussion, Strategic Discussion or Decision?	The overall purpose of this subject on the agenda is to a brief discussion of the strategy and then to <u>decide</u> on the strategy. If the strategy is approved, any minor comments will be integrated into the strategy, which will then be circulated together with the minutes and considered finalized.						
Summary paragraph (English) The paragraph should describe: 5. Purpose of the agenda 6. Description of Background information 7. Areas which need special attention of the Board 8. Role of the Board	<p><u>Purpose:</u> The subject covers a brief discussion of the strategy, followed by a decision of whether to accept it. If there are only relatively minor comments, then the strategy can be accepted with the incorporation of these comments;</p> <p><u>Background information:</u> For this subject there are three documents:</p> <ol style="list-style-type: none"> 1. The draft strategy which is the center of discussion and decision; 2. A short 1-pager in Danish outlining the major objectives of the campaign and the specific Danish approach; 3. The draft strategy for the international campaign. This is for information only – it is not finalized and will not be discussed at the board meeting. <p><u>Areas which need special attention:</u></p> <ul style="list-style-type: none"> • The relationship between the international objectives (presented on page 8) and the objectives for AADK (presented on page 11); • The specifics of the goals and targets of the campaign (page 18 onwards); • The title of the campaign. The international name has not yet been decided; • The AADK campaign strategy has been formulated within the framework of the international strategy, but has been transformed to fit a Danish context. This means we have focused on areas and solutions where we believe we can have the biggest impact, within the framework of the international campaign. <p><u>Role of the board:</u> To discuss and adopt the strategy. Comments can be integrated.</p>						
Enclosure:	<table border="1"> <tr> <td>05.01</td> <td>The draft strategy which is the center of discussion and decision</td> </tr> <tr> <td>05.02</td> <td>A short 1-pager in Danish outlining the major objectives of the campaign and the specific Danish approach</td> </tr> <tr> <td>05.03</td> <td>The draft strategy for the international campaign</td> </tr> </table>	05.01	The draft strategy which is the center of discussion and decision	05.02	A short 1-pager in Danish outlining the major objectives of the campaign and the specific Danish approach	05.03	The draft strategy for the international campaign
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05.03	The draft strategy for the international campaign						

AADK Board Coversheet	
Subject	Draft Annual Report 2013
Annex	06
Information, Discussion, Strategic Discussion or Decision?	The Board shall approve the second draft Annual Report 2013
Summary paragraph (English) The paragraph should describe: 9. Purpose of the agenda 10. Description of Background information 11. Areas which need special attention of the Board 12. Role of the Board	<p><u>Purpose</u> To approve the second draft Annual Report 2013.</p> <p><u>Background information</u> 2nd Draft Annual Report 2013.</p> <p><u>Special Attention</u> The second draft Annual Report 2013 is revised based on input from board members. There are still some figures missing and a cross-cutting case based on the work in Mozambique will be included in the final report together with small cases to ease a very comprehensive and detailed text.</p> <p>Plan for lay-out etc. Week 15 – 16: Final editing and layout. Week 17: Last figures from AAI included. Week 18: Printing</p> <p><u>Role of the Board</u> The Secretariat recommends that the Board gives directions, where necessary and finally approves the current version to enable the Secretariat to do the final editing and lay-out.</p>
Enclosure:	06.01 2 nd Draft Annual Report 2013

AADK Board Coversheet	
Subject	Draft Rolling Political Plan 2014 - 2015
Annex	07
Information, Discussion, Strategic Discussion or Decision?	Strategic discussion and decision
Summary paragraph (English) The paragraph should describe: 13. Purpose of the agenda 14. Description of Background information 15. Areas which need special attention of the Board 16. Role of the Board	<p><u>Purpose of the agenda</u> Discuss and agree on the Board proposal for Political Rolling Plan – to be presented at the Council meeting.</p> <p><u>Background information & Special attention of the Board</u> This draft is a proposal from the GS to the Board. The emphasis in the past two years has been on implementation of the strategy (implementation plans etcetera). At the November (2013) meeting in Tisvilde, the Board had some more creative discussions about the changing context and AAI/AADK future role and focus. In 2014-15 it is suggested that the Board go further in elaborating these discussions and become more concrete about how we relate to different trends (strategic position papers). It is important to note that this emphasis in the 2014-15 plan is well aligned with the plans in AAI to table a debate about visions for AAI in 2025 during the coming year. There has been a tendency this year for the Board to be too stretched with many agenda points; it is the advice of the GS that the Board should ensure that a focus on policy and strategy development and visioning in 2015 will necessitate less focus on operational matters.</p> <p><u>Role of the Board</u> The Board should make clear priorities and decide on a plan to propose to the Council.</p>
Enclosure:	07.01 Draft Rolling Political Plan 2014 - 2015

AADK Board Coversheet	
Subject	Council Meeting 2014
Annex	08
Information, Discussion, Strategic Discussion or Decision?	The overall purpose of this subject on the agenda is to decide on the programme and other issues related to the ordinary council meeting in 2014
<p>Summary paragraph (English) The paragraph should describe:</p> <p>17. Purpose of the agenda 18. Description of Background information 19. Areas which need special attention of the Board 20. Role of the Board</p>	<p>The agenda covers four areas:</p> <ol style="list-style-type: none"> 1. Programme 2. Workshops 3. Travelling allowance 4. Amendments to AADK Statutes <p>1. Programme <u>Purpose</u> To decide on the programme for the coming Council Meeting</p> <p><u>Background information</u> draft programme prepared by the Contact Group (08.01)</p> <p><u>Special Attention</u> The draft programme is based on the feedback from board members present in the board meeting in March, where it was decided to create space for some workshops enabling council members to discuss and participate in some forward looking strategic discussions.</p> <p><u>Role of the Board</u> The Secretariat recommends that the Board approves the draft programme prepared by the Contact Group</p> <p>2. Workshops <u>Purpose</u> to decide on the workshop model and themes</p> <p><u>Background information</u> Board members present during the board meeting in march discussed that there are two different models for workshops: Parallel workshops, where each council member select, which workshop to participate in or one or two workshops for all participants. Board members also mentioned possible theme for the workshops including: 'What is AADK going to look like in the future?' – 'Open organisation: Movement and Co-creation' – 'Democracy Work in Denmark' – 'AADK and the Private Sector' – 'global citizenship' and 'Tax'.</p> <p><u>Role of the Board</u> The Secretariat recommends:</p> <ul style="list-style-type: none"> • There shall be three parallel workshops • The workshop themes shall be 'Open organisation: Movement and Co-creation' – 'Democracy Work in Denmark' – 'AADK and the Private Sector' This recommendation is based on the fact that topics are new in AADK and there is therefore need for strategic discussions in the Council. • The chairmanship shall together with the Secretary General plan the workshops. <p>3. Travelling Allowance <u>Purpose</u> To decide on travelling allowance to council members coming from outside the capital area.</p> <p><u>Background information</u></p>

	<p>The Contact Group recommended the following to the Board meeting in March: 'the Board approves that participants outside the capital area shall not pay 150 DKK, before they are refunded their travel expenses to the Council Meeting, which has been the rule during the last years. They spent a lot of time travelling and it is therefore not fair on top of that to ask them to finance part of their travel expenses.'</p> <p><u>Role of the Board</u> The Secretariat recommends that the Board approves the recommendation from the Contact Group.</p> <p>4. Amendments to AADK Statutes <u>Purpose</u> To decide on amendment to statutes to be presented to the Council for approval.</p> <p><u>Background information</u> Proposal on Changes to the Statutes. (08.04)</p> <p><u>Special Attention</u> The amendments to the statutes last year were in some places not quite clear and it was therefore agreed to clarify these issues this year. It has since then also been necessary to clarify the election procedure for election of council members among employed staff members.</p> <p><u>Role of the Board</u> The Secretariat recommends that the Board approves the proposed amendments to the AADK statutes.</p>	
Enclosure:	08.01 08.02	Draft programme – Council Meeting 2014 Forslag til vedtægtsændringer

AADK Board Coversheet	
Subject	Council and Membership Day in January – follow-up
Annex	09
Information, Discussion, Strategic Discussion or Decision?	1. Membership and Council Day in January. The Board shall discuss and decide on proposals from the Contact Group.
Summary paragraph (English) (indicate needed action, if the content is for discussion or decision)	<p>1. Membership and Council Day in January</p> <p><u>Purpose</u> To brief the Board on the Membership and Council Day and the outcome of the three workshops.</p> <p><u>Background information</u> Minutes from Membership and Council Day Letter from the Working Group on Sustainability <u>Role of the Board</u> The Contact Group recommends:</p> <ol style="list-style-type: none"> a) The Board acknowledges the importance of having a Membership and Council day and makes it permanent e.g. a Saturday in November each year. b) The Board agrees to the points raised during the evaluation to enable the Contact Group to use it as point of departure for the planning of another Membership and Council Day. c) The Board discusses and approve the proposal from the Working Group on Sustainability² <p>The Chairmanship recommends that the Board approves:</p> <ol style="list-style-type: none"> a) It is important to have an annual Membership and Council Day and it shall therefore be a Saturday in November. b) That the Contact Group can use the points raised during the evaluation as point of departure for the planning of the next Membership and Council Day c) The draft letter from the chairwoman to the Working Group on Sustainability

Enclosure:	04.01	Minutes from the Membership and Council Day (forwarded in March)
	04.01.a	Letter from the Working Group on Sustainability (forwarded in March)
	09.01	Draft letter from Helle to Working Group on Sustainability

² at MS (AADK) starter en proces så MS i løbet af en kortere periode ændrer fokus fra udelukkende at arbejde for fattigdomsbekæmpelse til at fokusere på global og lokal bæredygtig udvikling, i den brede betydning af begrebet".

AADK Board Coversheet	
Subject	Ethical and ecological principles on purchase and consumption at Fælledvej.
Annex	10
Information, Discussion, Strategic Discussion or Decision?	The Board shall discuss and approve principles for ethical and ecological principles on purchase and consumption at Fælledvej.
Summary paragraph (English) (indicate needed action, if the content is for discussion or decision)	<p><u>Purpose</u></p> <p>The Board shall discuss and approve principles for ethical and ecological principles on purchase and consumption at Fælledvej.</p> <p><u>Background Information</u></p> <p>Board members present on 5th March had an initial discussion on the principles for ethical and ecological purchase and consumption and was agreed that Gunver Bennekou together with the Secretariat should re-writhe the principles so that it is more clear, what is done already and then indicate a plan of action, which should include possibilities to compensate air travel.</p> <p><u>Role of the Board</u></p> <p>The Board shall:</p> <ol style="list-style-type: none"> 1. Discuss transport and CO2 in MS 2. Discuss and approve the ethical and ecological principles on purchase and consumption in AADK.

Enclosure:	10.01	Ethical and ecological principles on purchase and consumption at Fælledvej.
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