Mellemfolkeligt Samvirke
act:onaid denmark

Agenda	Subject	Status	Time	Annex	Comments
	Board Meeting – Draft Agenda Wednesday, 10th December at 15.00 - 20.00 in the Meetery, AADK, Fælledvej 12, 2200 Copenhagen N				
1.	**Welcome and approval of the agenda**	Decision	15.00 – 15.15	01	Enclosed
2.	**Approval of minutes and matters arising from the Board Meeting on 5th November, 2014**	Decision		02	Enclosed
				02.01	Enclosed
				02.02	Enclosed
3.	**Budget 2015**	Decision	15.15 – 16.45	03	Enclosed
				03.01 – 03.10	Enclosed
4.	**Mid-way Status from Parliamentary Audit**	Information and discussion	16.45 – 17.15	04	Enclosed
				04.01	Enclosed
5.	**RAM Assessment - AADK**	Information and discussion	17.15 – 17.45	05	Enclosed
				05.01	Enclosed
				05.02	Enclosed
	BREAK		17.45 – 18.00		
6.	**International Global Platforms**	Strategic discussion	18.00 – 19.00	06	Enclosed
				06.01	Enclosed
				06.02	Enclosed
				06.03	Enclosed
7.	**Mid-term Strategy Review:** – **Terms of Reference** – **Strategy Group**	Strategic discussion and decision	19.00 – 19.20	07	Enclosed
				07.01	Enclosed
8.	**Board Mid-way Evaluation**	Discussion	19.20 – 19.55	08	Follows on Friday
9.	**AOB**		19.55 – 20.00		
10.	**Dinner**		20.00 - ??		
11.					
12.					
13.					
14.					
15.					
	Helle Munk Ravnborg/Frans Mikael Jansen Please report absence, also if you don't plan to participate in dinner to Birgit Møller Jensen E-mail: bjensen@ms.dk Telephone: 2022 5215/7731 0018.				

Please also find evaluation from the membership and council day + summary of recommendations from Danida Review with AADK follow-up enclosed.

AADK Board Coversheet	
Subject	Approval of minutes and matters arising
Annex	02
Information, Discussion, Strategic Discussion or Decision?	Decision and information
Summary paragraph (English) (indicate needed action, if the content is for discussion or decision)	1. **Draft minutes from Board meeting on 05.11.2014** To be approved by the Board 2. **Board meeting 05.11.2014 – Follow-up** Information to the Board

Enclosure:	02.01	Draft minutes from Board Meeting on 5th October, 2014
	02.02	Board Meeting 05.11.2014 – Follow-up

AADK Board Coversheet		
Subject	Budget 2015	
Annex	03	
Information, Discussion, Strategic Discussion or Decision?	Decision	
Summary paragraph (English) The paragraph should describe: 1. Purpose of the agenda 2. Description of Background information 3. Areas which need special attention of the Board 4. Role of the Board	The Board is asked to approve the final 2015 Budget incl. investments. In October the Board was presented with an budget outline. The present budget presentation includes the information requested by the Board on Business plans for investments and 3 Year budgets	
Enclosure:	03.01	Budgetproposal
	03.02	Risk register
	03.03	Investment overview
	03.04	Global Contact Sweden Business Plan
	03.05	Global Contact 5 Y budget
	03.06	International Global Platforms Fundraiser Business Plan
	03.07	IT investment Business Plan
	03.08	IT investment costs
	03.09	IT investement Strategy and Principles
	03.10	IT Investment Goals and delivieries

AADK Board Coversheet	
Subject	Mid-way Status from parliamentary Audit
Annex	04
Information, Discussion, Strategic Discussion or Decision?	Information and discussion
Summary paragraph (English) The paragraph should describe: 5. Purpose of the agenda 6. Description of Background information 7. Areas which need special attention of the Board 8. Role of the Board	**PURPOSE AND BACKGROUND** According to the AADK Statutes the Parliamentary Audit has to present a mid-way status to the Board indicating areas of interest to the Parliamentary Audit. Annex 04.01(in Danish) is this status and the Board will have the possibility to present views and questions to Henning Kjær, who will participate in the board meeting
Enclosure:	04.01 Midtvejsstatus for parlamentarisk revision

AADK Board Coversheet	
Subject	RAM Assessment - AADK
Annex	05
Information, Discussion, Strategic Discussion or Decision?	Information and discussion
Summary paragraph (English) The paragraph should describe: 9. Purpose of the agenda 10. Description of Background information 11. Areas which need special attention of the Board 12. Role of the Board	**PURPOSE** The purpose of this agenda item is to provide the Board with information about RAM in general and the RAM assessment of AADK more specific. **BACKGROUND** In 2013 Danida developed a so-called 'Resource Allocation Model' – in short RAM. The number of organisations with a framework agreement with Danida had in 2013 increased from the original six (Danish Red Cross, DanChurchAid, IBIS, CARE DK, Save the Children Denmark and AADK) to 11 and now totals 17. In line with the 'new public management'-trends focusing on documentation and measuring of results – and based on a wish to find a more transparent way of allocating the frame resources – Danida asked Networking Consultants to develop a model, which could be used to assess and 'score' the organisations based on a set of criteria and then allocate resources accordingly. The framework organisations were involved in developing the RAM through a strategic and a technical reference group, and AADK participated in both groups. **What is the RAM?** The RAM consists of 24 criteria (or 'standards') that are used to assess all the framework organisations every four years. The assessment is based on a Strategic Plan describing the organisation's plans for de next four years and a Results Report accounting for results during the past (at least) three years. These documents – plus budget & accounts – comprise the framework application, which should be submitted to Danida every year in September. In addition to the framework application the assessment

	can be based on thematic reviews undertaken by Danida. This has to a very high degree been done in the case of AADK.

Thus, the organisations are scored by Danida on the 24 Standards according to a 1-5 scale (5 is maximum), and the total score is used to adjust the allocation of funds between the organisations. Only 40% of each organisation's frame budget is allocated according to this 'performance' assessment. A buffer has been made so that the maximum cut for each organisation is 10% per year and a maximum increase of 20%.

If you want to know more about RAM, then you can find more information here. **(in Danish)**

The RAM-assessment of AADK

2014 was the first RAM round, and we have now received the assessment which gives us a score just around the average compared to the total assessment of the 11 frame organisations. The assessment is enclosed as enclosure 05.01.

The total unweights average score for all organisations is 73.5 and the AADK unweight score is 74 – the weights average score for all organisations is 24.7 and the AADK weight score is 24.6.

AADK has taken exception to some of the phrasings in the assessment and to two of the specific scores. The exception is enclosed as enclosure 05.02. (In Danish)

Danida informed AADK on 2nd December that a number of organisations have used the opportunity to take exception against the assessments. Danida is therefore now going through all the exceptions to assess if they cause new scores and they will then subsequently re-calibrate standards, where there are changes across all organisations. As a result of this has the annual negotiations planned for December been postponed until January.

ROLE OF THE BOARD

The Board shall get an overall picture of the RAM and understand the implications for AADK through questions and answers. | | |
| **Enclosure:** | 05.01 | RAM assessment 2014 for framework organisations: MSAADK |
| | 05.02 | Indsigelse til Rambedømmelse af MS |

AADK Board Coversheet	
Subject	International Global Platforms
Annex	06
Information, Discussion, Strategic Discussion or Decision?	Strategic Discussion

Summary paragraph (English) The paragraph should describe: 13. Purpose of the agenda 14. Description of Background information 15. Areas which need special attention of the Board 16. Role of the Board	**PURPOSE OF THE AGENDA** The purpose of the agenda is: – To provide the Board with information about the current set-up in proportion to International Global Platforms – To ask the Board to give strategic directions on the development of 2nd Generation Global Platforms. **BACKGROUND INFORMATION** The two concept papers describe the existing platforms, and the newly established Training Support Unit. The 2nd generation paper describes how we see the future, and how we can move forward to reach the 2nd and final version of Global Platforms. **AREAS WHICH NEED SPECIAL ATTENTION** Some of the dilemmas/challenges identified in the further development of the 2nd generation Global Platforms, which need the attention of the Board include: 1. We have included an international fundraiser in the training support unit. This is in order to support the economic revolution. It has been difficult to establish the necessary strategic partnerships at the platforms. The fundraising activities need to be carried out in close cooperation with national offices as well as Action Aid International. 2. We expect that it will be a challenge to move into national ownership with national line management of the platforms and at the same time keeping the global orientation. 3. The quality assurance and adherence to global platforms characteristics must not lead to a bureaucratic system. The global platforms must continue to be innovative and work as self-dependent entities. 4. The optimal financial arrangement of the future generation of the Global Platforms is not yet identified. We are still calculating on price modalities and how Global Platforms can support the international outreach financially and at the same time keep the national ownership. **ROLE OF THE BOARD** The Board shall discuss and provide strategic guidance to the Secretariat on the further development of 2nd Generation Global Platforms.
Enclosure:	06.01 The Global Platforms – concept 2015
	06.02 Training Support Unit – concept paper
	06.03 Discussion Paper Global Platforms – 2nd Generation

AADK Board Coversheet	
Subject	Mid-term Strategy Review
Annex	07
Information, Discussion, Strategic Discussion or Decision?	Discussion an decision
Summary paragraph (English) The paragraph should describe: 17. Purpose of the agenda 18. Description of Background information 19. Areas which need special attention of the Board 20. Role of the Board	**PURPOSE AND BACKGROUND** AADK's current strategy 'Together against Poverty' runs from 2012 to 2017. According to the Board's rolling political plan 2014-2015, the Board should undertake a review of the implementation of 'Together against Poverty'. The rolling plan stipulates an internal review of the results achieved with a view to updating the implementation plans to cover the remainder of the strategy period. Subsequently, however, the Board has decided that an updated strategy document should replace the implementation plans. **ROLE OF THE BOARD** The Board shall approve the TOR for the mid-term review of AADK's current strategy 'Together against Poverty', including the composition of the review team.
Enclosure:	07.01 TOR – Review of 'Together against Poverty'