

| Board Meeting – Draft Agenda September 11 th 2023 16.00-20.00 Fælledvej 12, 2200 – Solidarity Room 21 | | | | | | Meeting chair: Haifaa Awad |
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| 1. | Welcome and approval of the agenda | Decision | 16.00 | 01 | The Board shall approve the agenda and timetable for the meeting. | Haifaa Awad |
| 2. | Approval of minutes and matters arising | Decision | - 16.05 | 02a 02b | The Board shall approve minutes from the Board meeting 27 th April & 3 rd June. | Dines Justesen |
| 3. | A round of (ground-breaking) comments regarding essential background information - Governance manual 2023 – 2024 - Board and Council Meeting plan 2023-24 - The Rolling Political Plan 2023-24 A discussion regarding resolutions and obligations (Re. Council approval of "MS' opfordring til dansk ratifikation af FNs traktat om forbud mod atomvåben") | Information & discussion | 16.05 - | 03 04 05a 05b | The updated manual (with track changes) has been sent out for information. Updates are in accordance with current practices and the annual cycle. Content will only be discussed on this item if anyone requests it in advance. Prior to the meeting, the Board has received an updated annual wheel for meetings & events in the Board & Council. The Board must agree on the dates and content presented – incl. themes and working groups for the Board Retreat and for the Membership & Council Day. The Rolling Political Plan 2023-24 is attached as background information, revised after the Council meeting. The approved incoming suggestion "MS' opfordring til dansk ratifikation af FNs traktat om forbud mod atomvåben" from the Council meeting is attached as background information. Also, the Chairwoman wishes to discuss resolutions and obligations in general. | Haifaa Awad |
| 4. | Compliance Crash Course | | 16.25 - 16.45 | 06a 06b 06c | By Anne Bech Lunde, the Board will be introduced to AADK's compliance structures incl. the channels through which to report allegations and suspicions, and to case management procedures. Prior to the meeting, the Board has received Conflict of Interest Policy, and AADK Compliance Letter and Conflict of Interest Letter for signature. | Anne Bech Lunde (Administration & Finance Director) |

| Break 16.45-17.00 | | | | | | |
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| 5. | <p>News from AAI/AADK</p> <ul style="list-style-type: none"> - Report from ActionAid International’s General Assembly - AADK Board members in other AA Boards - AAI Representative in the AADK Board - News | Information & discussion | 17.00 - 17.40 | 07 | <p>Steen and Haifaa will give an update from the AAI General Assembly in June 2023. At the meeting, the Board can ask clarifying questions.</p> <p>At the moment, AAI is updating the “Roster of AAI Representative Volunteers from across the federation” – a list of people from national governance bodies who volunteer to sit on other AA Boards internationally. If any AADK Board member wish to sign up, please fill out appendix 07. Dines and Haifaa will present a method to elect candidates. Since the list is being updated, the Board will not choose an AAI Representative at this meeting but instead when the new list of eligible candidates is available.</p> <p>Tim will present a couple of interesting stories from ActionAid’s work in DK and globally. Afterwards, the Board members will have the opportunity to ask clarifying questions and comment. As non-compulsory appendices to this agenda item, the SPA Result Report 2022 and Semi-Annual Report are attached.</p> | <p>Haifaa Awad Steen Folke</p> <p>Dines Justesen Haifaa Awad</p> <p>Tim Whyte</p> |
| Break 17.40-17.45 | | | | | | |
| 6. | <p>Prioritization throughout the Board year</p> | Information, discussion & decision | 17.45 - 18.30 | | <p>Haifaa Awad (Chairwoman) and Dines Justesen (Vice-Chairman) will give a presentation regarding the coming Board year. Further, they will go through following areas:</p> <ul style="list-style-type: none"> - The Board members’ expectations to the Board work, and to each other incl. Board Buddies (Stine) - Meeting format, communication channels & information between meetings - Board sub-committees/focal point persons within the Board (FRAC, Board Ambassadors, International Events Planning Committee). Currently, the Board has one sub-committees: - FRAC | <p>Haifaa Awad Dines Justesen Stine Thuge</p> |

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| | | | | 09 | <ul style="list-style-type: none"> - AADK external political representations At the Board meeting, the Board must decide: <ul style="list-style-type: none"> o If the Board still wants to be represented in the organisations listed in the overview (Appendix 09) o Who will represent AADK in the listed organisations | |
| Dinner 18.30-18.55 | | | | | | |
| 7. | Civil Disobedience Position Paper | Discussion & decision | 18.55 - 19.20 | 10 | The Board will discuss the dilemmas in small groups and endorse one or more of the proposed scenarios. Based on this, the secretariat will develop further guidelines for the organization. | Haifaa Awad Tim Whyte |
| 8. | Council meeting 2023 | Discussion & discussion | 19.20 - 19.40 | 11 12 | Evaluation of Council Meeting: <ul style="list-style-type: none"> ✓ The Board shall reflect on the Council meeting and look at the written evaluation from 26 Council members ✓ Discuss Council meeting 2023 minutes (appendix 11) | Dines Justesen |
| 9. | Any other business & ‘what did we decide today’? | | 19.40 - 20.00 | | | Haifaa Awad |
| Please report absence to Kamilla Lindgren (klc@ms.dk) no later than 7 th September 2023 | | | | | | |
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| List of appendices – all appendices are also in this folder | | | |
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| | | Must read | |
| | | Nice to read | |
| | | Background info / read if interested | |
| 01 | Agenda 11.09.23 | Approval | |
| 02a | Minutes 27.04.23 | Approval | |
| 02b | Minutes 03.06.23 | Approval | |
| 03 | Governance manual 2023 | Background information & approval (changes since last year are tracked in the Word document) | |
| 04 | Board and Council Meeting plan 2023-24 | Background information & approval | |
| 05a | The Rolling Political Plan 2023-24 | Background information | |
| 05b | MS' opfordring til dansk ratifikation af FNs traktat om forbud mod atomvåben | Background information | |

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| 06a | Conflict of Interest Policy | Information – please read since you will be signing appendix 06b | |
| 06b | Conflict of Interest | For your signature – digitally or hard copy | |
| 06c | Compliance Letter | For your signature – digitally or hard copy | |
| 07 | Format re. representation in other AA Boards | For those interested in nominating themselves for other AA Boards | |
| 08a | <u>SPA Results Report</u> | Background information | |
| 08b | Semi-Annual Report | Background information | |
| 09 | AADK external political representations | Background information | |
| 10 | Civil Disobedience Position Paper | Approval | |
| 11 | Minutes Council meeting 2023 | Background information | |
| 12 | Council meeting Evaluation | Background information | |