

Item no.	Subject	Status	Time	Appendix	Comments	Responsible for item
	<b>Introductory Session</b>	<i>Voluntary participation</i>	15.00-16.00		<i>For all new Board members, there is an introductory meeting from 15-16 on the same location. Any Board member is welcome – new or experienced.</i>	
1	<b>Welcome &amp; Approval of Agenda</b>	Approval	16.10-16.15	01	The Board shall approve the agenda and timetable for the meeting.	Haifaa Awad
2	<b>Approval of Minutes from last meeting</b>	Approval	16.15-16.20	02	The Board shall approve minutes from the constituent Board Meeting.	Haifaa Awad
3	<b>Compliance Crash Course</b>	Information	16.20-16.40	03a 03b 03c	By Britt, the Board will be introduced to AADK's compliance structures incl. the channels through which to report allegations and suspicions, and to case management procedures. The Board members will be asked to sign AADK Compliance Letter and Conflict of Interest Declaration.	Britt Helene Andersen - Administration & Finance Director
4	<b>Prioritization throughout the Board year &amp; Planning of retreat</b>	Discussion	16.40-17.00	04	The Board is to discuss and plan the their priorities for this Board year with outset in the Annual Strategic Plan 2025-26.	Haifaa Awad
5	<b>Approval of Annual Wheel &amp; Information about Governance Manual</b>	Approval & Information	17.00-17.10	05 06	<p>At the constituting Board meeting on 7 September 2025, the Board discussed the upcoming annual cycle. It was decided to revisit the cycle at the meeting on 2 October with a view to possible adjustments:</p> <ul style="list-style-type: none"> <li>- Current meetings can be heavy, often without sufficient breaks, which challenges both energy and focus.</li> <li>- Several members highlighted the need for more time dedicated to strategic discussions.</li> <li>- The Board emphasized the importance of creating space for informal conversations between agenda items.</li> </ul> <p>The Secretariat has therefore prepared a slightly adjusted annual cycle that combines the regular meetings with shorter, strategic online sessions. Our proposal is that the plan below is presented as a starting point, while the Board also discusses how the online format can best be used.</p> <p>Online meeting no. 1 is in any case intended as a strategic discussion ahead of the retreat, while the content of online meeting no. 2 could be clarified based on your input. The updated governance manual incl. annual wheel has been sent out for information. The Governance Manual will only be discussed on this item if anyone requests it in advance.</p>	Dines Justesen
6	<b>AADK News</b>	Information	17.10-17.30		Tim will update the Board on the latest news from AAI and AADK	Tim Whyte
					<b>Break 17.30-17.45</b>	

7	<b>Report from ActionAid International's General Assembly</b>	Information & Discussion	17.45-18.10	07	The AADK Board representatives will report from their participation in the AAI AGM in Sevilla in June 2025.	Sally Mersoumi & Dines Justesen
8	<b>Al Haq</b>	Approval	18.10-18.25	08	Information and appendix to be forwarded later.	Tim Whyte
9	<b>Council Meeting 2025</b>	Discussion	18.25-18.50	09a 09b 09c	The Board shall reflect on the Council meeting with outset in the written evaluation from Council members and the Council meeting 2025 minutes.	Dines Justesen
10	<b>Sub-Committees &amp; External Political Representation</b>	Decision	18.50-19.05	10	Currently, the Board has two sub-committees: - Finance, Risk & Audit Committee - International Committee The International Committee needs a new member from the Board.  Further, the Board must decide if AADK still wants to be represented in the organisations listed in the overview (appendix 10), and thus who will represent AADK in the listed organisations.	Haifaa Awad & Dines Justesen
11	<b>AOB</b>		19.05-19.15			Haifaa Awad

**Dinner 19.15-20.00**

*Apologies should be sent to klc@ms.dk before 29th September*

01	Agenda - 02.10.2025	Need to
02	Minutes - 07.09.2025	Need to
03a	Compliance Letter	Need to
03b	Conflict of Interest Declaration.	Need to
03c	<a href="#">Link til Compliancedokumenter</a>	Need to
04	Strategic Annual Plan 2025-26	Need to
05	Annual Cycle/meeting plan 2025-26	Nice to
06	Governance Manual	Need to
07	Report from AAI AGM	Nice to
08	Background - forwarded later	Need to
09a	Minutes - Council Meeting	Background
09b	Evaluation - Council Meeting (opsummering)	Nice to
09c	Evaluation - Council Meeting (rådata)	Background
10	External Political Representations (work in progress)	Nice to