

Board Meeting – Draft Agenda Wednesday, 6 th May at 16.00 - 20.00 in the Meetery, AADK, Fælledvej 12, 2200 Copenhagen N					
Agenda	Subject	Status	Time	Annex	Comments
1.	Welcome and approval of the agenda	Decision	16.00 – 16.10		
2.	Approval of Minutes and matters arising from the Board Meeting on 15 th April, 2015.	Decision		02	Enclosed
				02.01	Enclosed
				02.02	Enclosed
				02.03	
3.	Meeting with Adriano (on Skype) on The establishment of a Temporary Strategic Investment Fund in AAI.	Discussion	16.10 – 17.00	03	Enclosed
				03.01	Enclosed
4.	Annual Accounts 2014.	Decision	17.00 – 18.00	04	Enclosed
				04.01	Enclosed
				04.02	Enclosed
				04.03	Enclosed
5.	Budget 2015 – 2017 Presentation to the Council.	Decision	18.00 – 18.30	05	Enclosed
				05.01	Enclosed
				05.02	Enclosed
Sandwich break			18.30 – 18.50		
6.	Ravnsborggade	Decision	18.50 – 19.15	06	Enclosed
				06.01	Enclosed
				06.02	Enclosed
7.	Staff Policy Report 2014	Information	19.15 – 19.35	07	Enclosed
				07.01	Enclosed
8.	Report from Parliamentary Audit.	Information and discussion	19.35 – 20.00	08	Enclosed
				08.01	Enclosed
9.	AOB		20.00 – 20.10		
10.					
11.					
12.					
13.					
14.					
Helle Munk Ravnborg/Frans Mikael Jansen Please report absence to Birgit Møller Jensen E-mail: bjensen@ms.dk Telephone: 2022 5215/7731 0018.					

AADK Board Coversheet		
Subject	Approval of minutes and matters arising	
Annex	02	
Information, Discussion, Strategic Discussion or Decision?	Decision and information	
Summary paragraph (English) (indicate needed action, if the content is for discussion or decision)	1. Draft minutes from Board meeting on 15.05.2015 To be approved by the Board 2. Board meeting 15.05.2015 – Follow-up Information to the Board 3. Activities between board meetings Information to the Board	
Enclosure:	02.01	Draft minutes from Board meeting on 15.05.2015
	02.02	Board meeting 15.05.2015 – Follow-up
	02.03	Activities between board meetings

AADK Board Coversheet		
Subject	Annual Accounts 2014	
Annex	04	
Information, Discussion, Strategic Discussion or Decision?	Decision	
Summary paragraph (English) The paragraph should describe: 1. Purpose of the agenda 2. Description of Background information 3. Areas which need special attention of the Board 4. Role of the Board	Purpose of the agenda The AADK auditor will present the 2014 accounts to the Board. The Auditor will be represented at the meeting by partner Jens Rudkjær and partner Peter Skanborg. The audit report will be signed at the meeting, after the final approval of the Accounts by the board. Description of Background Information 3 annexes are enclosed - An overview of 2014 result - The audited account 2014 (is marked draft as it remains so until the Board has signed it) - The audit report 2014 (is marked draft as it remains so until the Board has signed it) Areas which need special attention of the Board Role of the Board Approve and sign Accounts 2014	
Enclosure:	04.01	Overview of 2014 result
	04.02	Accounts 2014
	04.03	Audit report 2014

AADK Board Coversheet		
Subject	Budget 2015-2017	
Annex	05	
Information, Discussion, Strategic Discussion or Decision?	Decision	
Summary paragraph (English) The paragraph should describe: 5. Purpose of the agenda 6. Description of Background information 7. Areas which need special attention of the Board 8. Role of the Board	<p>Purpose of the agenda</p> <p>The presentation of the 3 year budget to the Council</p> <p>Description of Background Information</p> <p>Note from FAC to the board on discussion points and 3 year budget.</p> <p>Areas which need special attention of the Board</p> <p>Role of the Board</p> <p>Discuss and decide on budget presentation for the board.</p>	
Enclosure:	05.01	Note from FAC to the board.
	05.02	3-year budget as presented at the Board meeting in December 2014

AADK Board Coversheet	
Subject	Staff Policy Report 2014
Annex	07
Information, Discussion, Strategic Discussion or Decision?	Information
Summary paragraph (English) The paragraph should describe: 9. Purpose of the agenda 10. Description of Background information 11. Areas which need special attention of the Board 12. Role of the Board	<p>Purpose of the agenda Inform the board on staff change and/or issues as well as management's action in 2014.</p> <p>Description of Background Information Report upon strategic People management and major changes in staff issues & operational HR figures and evolution in the past 5 years</p> <p>Areas which need special attention of the Board The Board shall pay special attention to ' Secretary General's Words on current and emerging issues' where he writes about the structural changes in the Secretariat and the consecutive negotiations with the staff. In December, a Human Resource audit was conducted in AADK as requested by the AAI HROD framework. The audit focused on Human Resources Management at all and 2014th organisational efforts. The conclusions are, that the new organisation has led to more professional support to staff, faster decisions, easier cooperation across teams and more space for self-management. Interested board members can get a copy of the consultant's feedback to AADK from Birgit (bjensen@ms.dk)</p> <p>Role of the Board Receive information on staff issues</p>
Enclosure:	07.01 Staff status report 2014 Final

AADK Board Coversheet	
Subject	RAPPORT FRA DEN PARLAMENTARISKE REVISION Rapport til MS-Rådet fra den parlamentariske revision
Annex	08
Information, Discussion, Strategic Discussion or Decision?	Information and discussion
Summary paragraph (English) The paragraph should describe: 13. Purpose of the agenda 14. Description of Background information 15. Areas which need special attention of the Board 16. Role of the Board	<p>Purpose of the agenda To discuss the report of the parliamentary audit to the Council and its recommendations.</p> <p>Description of Background Information The enclosed report is the draft report of the parliamentary audit to the Council.</p> <p>Areas which need special attention of the Board The main points of this year's report are <i>Fastholdelse</i> and <i>MS' mange roller</i> as well as <i>Klageadgang</i>. For all of the main subjects in the report the structure is the same: Firstly, the subject is briefly described; secondly, the work of the parliamentary audit and our findings are presented; and lastly, the recommendations of the parliamentary audit to the Council are put forward.</p> <p>Role of the Board To give feedback to the parliamentary audit on any of the points addressed, where action has been taken or where central aspects are not reflected in the report.</p>
Enclosure:	08.01 RAPPORT FRA DEN PARLAMENTARISKE REVISION